

SMT. SUNITIDEVI SINGHANIA SCHOOL, THANE

Advisory on Document Verification – 17th January 2025

Dear Parents,

On the day of document verification, any one parent needs to come to school for submission of valid documents.

The student need not accompany the parent for document verification process.

In case you are unavailable or out station, please authorize the ward's grandparents/ relatives /local guardian (with a letter of authority) for submission of the necessary documents on the assigned date.

Parents of the provisionally selected children for Nursery (2025-26) based on random sampling will have to produce the following **documents for verification** in the school. The date and timing of the same will be known to parents on the result day:

Details of documents for submission are as follows:

1. The printout of the online application form **strictly on the A4 size paper**.
2. The original and **one self-attested photocopy** of the Birth Certificate of the applicant
 - Gazette copy in case if any change/s in the name / spelling of the applicant other than mentioned in the birth certificate.
 - **Adoption Deed in case of adopted children.**
3. The original and **one self-attested photocopy** of Aadhar Card of the student.
 - If not available, then copy of receipt that you have applied for the same in support of the Aadhar card of the student.
4. The original and **one self-attested photocopy** of the Aadhar Card of both the parents.
5. Residence proof in the parent's names (**any one** of the following):
 - Latest Electricity bill
 - Latest Landline (not mobile) bill
 - Valid Passport
 - Ration Card (only in case of parents staying in a joint family).
 - Aadhar Card
 - Copy of Agreement with the builder.
 - Possession letter from the builder.
 - Leave & License Agreement - registered rent / lease agreement receipts / copy in case parents staying in leased apartments.
 - Company letter in case the accommodation is provided by the company of either of the parents.

It may be noted that the provisional admission may be denied to provisionally admitted children on the following grounds:

- Failure to submit one or more documents as required in original and with an attested photocopy
- Falsification of any documents/ information.

Warm regards,

Director – Education

Smt. Sunitidevi Singhania School

Date:10th January, 2025